



**WATFORD  
BOROUGH  
COUNCIL**

# **BUDGET PANEL**

**Tuesday, 6th September, 2016**

**7.00 pm**

**Town Hall, Watford**

**Publication date: 26 August 2016**

**Contact**

If you require further information or you would like a copy of this agenda in another format, e.g. large print, please contact Ishbel Morren in Democracy and Governance on 01923 278375 or by email to [legalanddemocratic@watford.gov.uk](mailto:legalanddemocratic@watford.gov.uk) .

Welcome to this meeting. We hope you find these notes useful.

## **Access**

Access to the Town Hall after 5.15 pm is via the entrance to the Customer Service Centre from the visitors' car park.

Visitors may park in the staff car park after 4.00 p.m. This is a Pay and Display car park. From 1 April 2016 the flat rate charge is £2.00.

The Committee Rooms are on the first floor of the Town Hall and a lift is available. Induction loops are available in the Committee Rooms and the Council Chamber.

## **Fire / Emergency Instructions**

In the event of a fire alarm sounding, vacate the building immediately following the instructions given by the Democratic Services Officer.

- Do not use the lifts
- Do not stop to collect personal belongings
- Go to the assembly point at the Pond and wait for further instructions
- Do not re-enter the building until authorised to do so.

## **Mobile Phones**

Please ensure that mobile phones are switched off or on silent before the start of the meeting.

## **Filming / Photography / Recording / Reporting**

Please note: this meeting might be filmed / photographed / recorded / reported by a party other than Watford Borough Council for subsequent broadcast or publication.

If you do not wish to have your image / voice captured you should let the Chair or Democratic Services Officer know before the start of the meeting.

An audio recording may be taken at this meeting for administrative purposes only.

# Committee Membership

Councillor Asif Khan (Chair)

Councillor M Hofman (Vice-Chair)

Councillors D Barks, N Bell, P Kent, Ahsan Khan, R Laird, R Martins and G Saffery

## Agenda

### Part A - Open to the Public

**1. Apologies for Absence/Committee Membership**

**2. Disclosure of Interests (if any)**

**3. Minutes**

The minutes of the meeting held on 28 June 2016 to be submitted and signed.

Copies of the minutes of this meeting are usually available seven working days following the meeting.

*(All minutes are available on the Council's [website](#).)*

**4. Budget Setting: 2017/18 and beyond**

The Head of Finance will provide a verbal update an overview of the budget setting process 2017/18 and beyond.

**5. Commercial opportunities for the council (Pages 5 - 8)**

This issue was discussed previously by Budget Panel on 27 October 2015. The report provides an update on commercialisation within the Council.

**6. Analysis of previous budgets and outturns 2014/15 to 2016/17 (Pages 9 - 12)**

Report of the Director of Finance

This report informs the Panel of the revenue variances for each service for the financial years 2014/15 to 2016/17.

**7. Finance Digest 2016/17 Quarter 1 (Pages 13 - 40)**

The Finance Digest for Quarter 1 of 2016/17 is attached for councillors to review.

## **8. Dates of Next Meetings**

- 29 November 2016
- 10 January 2017
- 21 February 2017